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April 8, 2024

**Request for Proposals (RFP)
Food and Beverage Vendor
Honolulu Pride 2024**

The Hawai'i LGBT Legacy Foundation produces Honolulu Pride, hosts the LGBTQ+ Center Honolulu and creates educational programs that inform and empower Hawai'i's LGBTQIA+ community. We also provide financial and in-kind support to organizations addressing social, health and economic inequalities in our communities.

In line with our commitment to excellence, the Hawai'i LGBT Legacy Foundation is seeking food and beverage vendors to partner with us for the upcoming Honolulu Pride 2024 event on October 19, 2024 at the Waikiki Shell. The selected vendor will play a pivotal role in ensuring the success of our event by providing nourishment to our attendees.

- Crafting an inclusive menu that resonates with the festival's spirit and values.
- Effectively managing staffing and logistics to ensure seamless operations.
- Being equipped to cater to a large-scale event with over 6,000 attendees.
- Ensuring full compliance with all necessary permits and agreements related to food handling.
- Cultivating positive relationships within the culinary community.
- Ensuring a welcoming and inclusive culinary experience that embraces the LGBTQ+ community.
- Conducting a thorough post-event evaluation to gather feedback for future culinary planning.

We are actively seeking 12-15 food vendors to support our event, each of whom will be required to provide their own equipment and power. The Foundation will provide a tent and one table; however, any additional rentals necessary will be the responsibility of the vendor. Additionally, vendors must obtain all necessary food handling permits and provide their own Wi-Fi and payment-taking devices.



Vendors must be available for the entire duration of the event and capable of serving food from 3:00 PM to 9:00 PM. The cost to participate as a food vendor, upon approval of all required items, is a \$500 fee.

Furthermore, vendors must be fully operational by 3:00 PM on October 19th to ensure readiness for the event.

Qualified vendors are invited to submit their application, menus, pricing details of offerings, and outlining their experience, capabilities by **May 8, 2024**.

The selection of vendors will be based on overall qualifications, budget alignment, enthusiasm, and alignment with the values of our organization. We eagerly anticipate reviewing your proposals.

For more information, please email Honolulu Pride Chair: Zabrina Zablan-Duvauchelle (Zabrina@hawaiilgbtlegacy.com).